

GENERAL INFORMATION



CONFERENCE DATES

September 26-28, 2018

LOCATION

Wyndham Springfield City Centre
700 E Adams St
Springfield, IL 62701
(217) 789-1530

DATES AND TIMES

Set up:

- Tuesday, September 25, 4:00pm – 6:30pm
- Wednesday, September 26, 6:00am – 8:00am

Tear down:

- Friday, September 28, 10:45am – 2:00pm

Exhibit Hours

- Wednesday, September 26, 8:00am – 7:30pm
- Thursday, September 27, 7:45am – 5:45pm
- Friday, September 28, 7:45am – 10:45am

Awards Reception and Exhibitor Meet & Greet

- Wednesday, September 26, 5:30pm-7:30pm

BOOK YOUR ROOMS

- 217-789-1530 x1
- Block Name: American Planning Association – IL
- Room Rate: \$119
- Cutoff Date: 9/4/18

CONFERENCE BADGES

All conference attendees, including exhibitors, must register in order to have a name badge. If you do not have your registration code, please contact kjohnston@i3events.com.

Questions: ilapa@i3events.com

YOUR SPACE



WHAT'S INCLUDED

What is in the space

- Each booth will come with a 6-foot table and will be identified with your company's name.
- Spaces are allocated as tables tops, if you require a larger space, please contact us.
- The exhibition hall will be located in the Prairie Ballroom
- Signage will direct people to the event and the exhibit area
- For companies planning on giving out premium items or brochures, plan for 350 attendees
- Internet service is available throughout the facility
- Electric Available Upon Request



SHIPPING INFO

- Shipments may not arrive before Tuesday, September 25, 2018
- Any shipments arriving prior to this date MAY BE returned
- There is limited storage, all exhibitors should plan to keep all materials in their booth area

INBOUND LABELING

Wyndham Springfield City Centre
700 E Adams St
Springfield, IL 62701
Attn: APA IL Sept 26-28

GIVEAWAYS?

- Plan for 350 Attendees

LONG DAYS

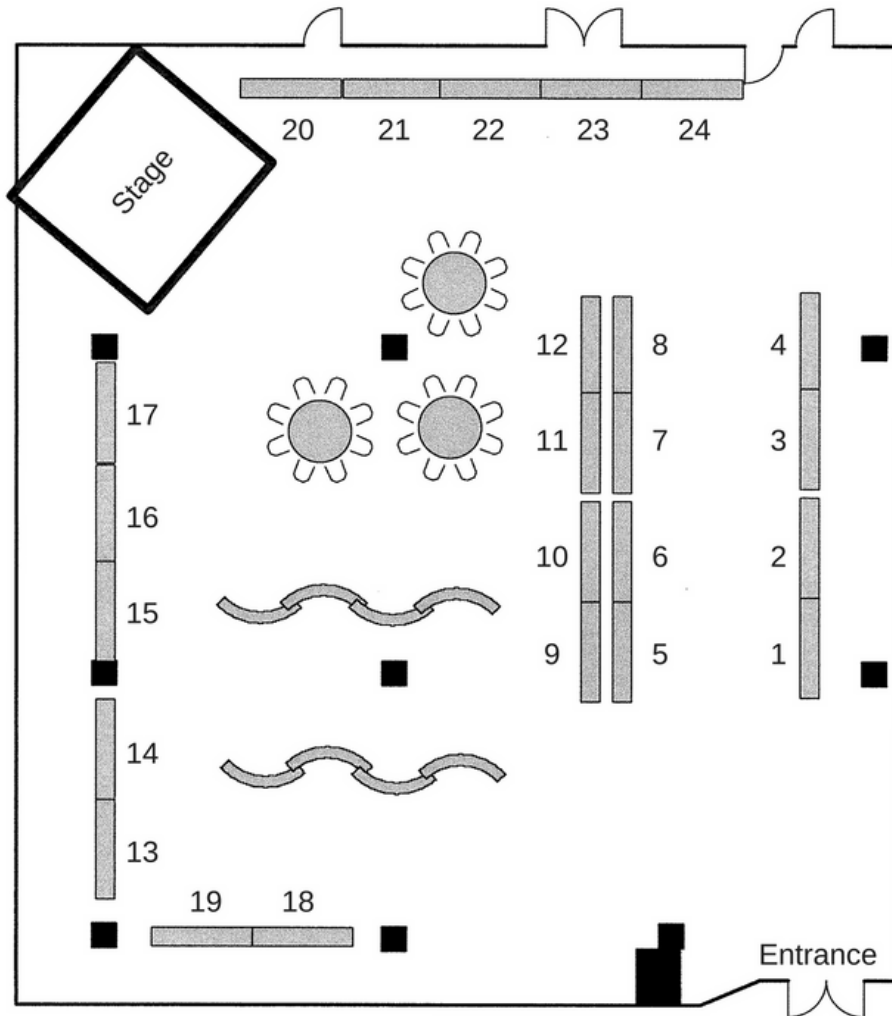
- Wednesday and Thursday are very long days. Take a break and attend a session or two during the slow times.

OUTBOUND SHIPPING

If you are planning an outbound shipment, please let us know upon arrival so that we can make arrangements with the hotel.

Questions: ilapa@i3events.com

FLOOR PLAN



Booth Number	Exhibitor	Booth Number	Exhibitor
1	IDOT	12	General Code
2	Gewalt Hamilton	13	UIC
3	Farr Associates	14	Ancel Glink
5	Lakota Group	15	Houseal Lavigne
6	MassieMassie	16	KLOA
7	IAFSM	17	Teska
9	Rolf Campbell	18	UIUC
10	SB Friedman	20	APA-IL
11	MSA	21	Ride Illinois